

Tertiary (Diploma/Cert) - Academic Calendar for 2018*

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Month	Calendar Week	Date	Course		Modules Offered	Activity	Remarks / Public Holidays
	1	Jan 2-5	DBM	DBM 102	Managing Finance	Teaching	Intake: 2 January
January	2	8-12				Teaching	1 Jan: New Year Day PH*
	3	15-19	DTHM	DTHM 107	Human Resource Management	Teaching	
	4	22-26				Teaching	
	5	Jan 29-Feb 2	CBS	CBS 103	Customer Service	Break	Break: Jan 29 - Feb 4
February	6	Feb 5-9	DBM	DBM 101	Managing Customer Service II	Teaching	Intake: 5 Feburary
	7	12-16				Teaching	16 Feb: CNY PH**
	8	19-23	DTHM	DTHM 103	Information System Management	Teaching	
	9	Feb 26-Mar 2				Break	Break: Feb 26 - Mar 4
			CBS	CBS 104	Hospitality and Tourism English		
March	10	Mar 5-9	DBM	DBM 103	Operations Management	Teaching	Intake: 5 March
	11	12-16	DLM	DLM 104	Operations Management & Project Management	Teaching	
	12	19-23 26-30	DTHM C4B	DTHM 101	Principles of Management	Teaching	Bread Marcon Arrad
	13	26-30	CBS	CB 002 CBS 102	Marketing Business English	Break	Break: Mar 26 - Apr 1 30 Mar: Good Friday PH
	14	Apr 2-6	DBM	DBM 104	Project Management	Teaching	Intake: 2 April
April	15	9-13	DLM	DLM 102	Leadership	Teaching	intake. 2 April
	16	16-20	DTHM	DTHM 102	Managing Service in Food and Beverage	Teaching	
	17	23-27	DPM	DPM006	Leadership	Teaching	
	18	Apr 30-May 4	C4B	CB 004	Business IT - Database	Break	Break: Apr 30 - May 6
			CBS	CBS 106	Introduction to Business and Economics		1 May: Labour Day PH
May	19	7-11	DBM	DBM 005	Accounting-Basic Reports II	Teaching	Intake: 7 May
	20	14-18	DLM	DLM 101	E-Marketing Communications & Customer Service	Teaching	
	21	21-25	DTHM	DTHM 106	Business Communication	Teaching	
	22	May 28-Jun1	DPM	DPM005	Sustainability and Emotional Intelligence	Break	Break: May 28 - Jun 3
			C4B	CB 006	Business Accounting		29 May: Vesak Day PH**
			CBS	CBS 101	Business Communication Skills		
June	23	Jun 4-8	DBM	DBM 003	Small Business Management	Teaching	Intake: 4 June
	24	11-15	DLM	DLM 105	Managing Risk	Teaching	15 Jun: Hari Raya Puasa PH**
	25	18-22	DTHM	DTHM 105	Introduction to Tourism and Hospitality Management	Teaching	
	26	25-29	DPM	DPM004	Project Integration Management	Break	Break: 25 Jun - 1 Jul
			C4B	CB 005	Business Environment		
			CBS	CBS 102	Business English		
July	27	Jul 2-6	DBM	DBM 004	Managing Customer Service	Teaching	Intake: 2 July
	28	9-13	DLM	DLM 103	Managing Finance	Teaching	
	29 30	16-20 23-27	DTHM DPM	DTHM 104 DPM002	Leisure Services Sales and Marketing	Teaching	
					Project Quality and Cost Management	Teaching	
	31	Jul 30-Aug 3	C4B	CB 001	Customer Service Strategies	Break	Break: Jul 30 - Aug 5
			CBS	CSB 103	Customer Service		
August	32	6-10	DBM	DBM106	Managing People	Teaching	Intake: 6 August. 9 Aug: National Day PH
	33	13-17	DLM	DLM 106	Managing People	Teaching	OO A Heef De Heff Dilt
	34 35	20-24 27-31	DTHM DPM	DTHM 108 DPM003	Accounting for Tourism and Hospitality Managers	Teaching Break	22 Aug: Hari Raya Haji PH*
	35				Project HR and Risk Management	Diedk	Break: Aug 27 - Sep 2
	33	27-31	C4B CBS	CB 003 CBS 104	Business IT - Word Processing Hospitality and Tourism English		31 Aug: Teachers' Day
	36	Sep 3-7	DBM	DBM 007	Leadership	Teaching	Intake: 3 September
September	37	10-14	DLM	DLM 104	Operations Management & Project Management	Teaching	
	38	17-21	DTHM	DTHM 107	Human Resource Management	Teaching	
	39	24-28	DPM	DPM001	Project Scope & Time Management	Break	Break: Sep 24 - Sep 30
			C4B	CB 004	Business IT - Database		
	<u></u>		CBS	CB S105	Research Skills	<u> </u>	
October	40	Oct 1-5	DBM	DBM 006	Marketing Fundamentals	Teaching	Intake: 1 October
	41	8-12	DLM	DLM 102	Leadership	Teaching	
	42	15-19	DTHM	DTHM 103	Information System Management	Teaching	
	43	22-26	DPM	DPM006	Leadership	Teaching	
	44	Oct 29-Nov 2	C4B	CB 002	Marketing	Break	Break: Oct 29 - Nov 4
November			CBS	CBS 106	Introduction to Business and Economics		
	45	Nov 5-9	DBM	DBM 001	Computer Skills for Business Management	Teaching	Intake: 5 November, 6 Nov: Deepavali PH**
	46	12-16	DLM	DLM 101	E-Marketing Communications & Customer Service	Teaching	
	47	19-23	DTHM DPM	DTHM 101	Principles of Management	Teaching	Decelo Neu de Don d
	48	26-30	C4B	DPM005	Sustainability and Emotional Intelligence	Break	Break: Nov 26 - Dec 2
			CBS	CB 003 CBS 101	Business IT - Word Processing Business Communication Skills		
December	49	Dec 3-7	DBM	DBM 105	Managing Risk	Teaching	Intake: 3 December
	50	10-14	DLM	DLM 105	Managing Risk	Teaching	mane. o December
	51	17-21	DTHM	DTHM 102	Managing Service in Food and Beverage	Teaching	
	52	24-28	DPM	DPM004	Project Integration Management	Break	Break: Dec 24 - Jan 1
		2.23	C4B	CB 005	Business Environment	D. Gaix	25 Dec: Christmas PH
			CBS	CBS 102	Business English		
		ess Managemen			-		* AAC reserves the right to change the

DBM - Diploma of Business Management

DLM- Diploma of Leadership and Management

DTHM - Diploma in Tourism and Hospitality Management

DPM - Diploma of Project Management C4B - Cert IV in Business CBS - Certificate in Business Studies

PH - Public Holiday / PH* - Public Holiday Observed

^{*} AAC reserves the right to change the schedule and the module at any time.

^{**}Subject to change - depending on Ministry of Manpower Public Holiday